



Larisa-Liana Mărginean

Nationality: Romanian

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Date of birth: 17/5/97

Gender: Female

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EDUCATION AND TRAINING

High school studies - theoretical studies, nature sciences studies

Nicolae Bălcescu'High School [2012 - 2016]

Cluj-Napoca (Romania)

Bachelor's degree

Faculty of Law, Babes-Bolyai University [2016 – 2020]

Cluj-Napoca (Romania)

Master's degree - Faculty of Law, Babeş-Bolyai University

Master's Programme - "European and National Business Law" [2020 – 2021]

Cluj-Napoca (Romania)

Student

Faculty of Political, Administrative and Communication Sciences, Babes-Bolyai University [current]

WORK EXPERIENCE

Attendant at different debates and public speeches

- The key point of these meetings was to help future students with different types of training in order for them to be able to create coherent și pertinent speeches by supporting or disapproving of different points of view. The topics of discussion were current and common issues.

Science and Technology National Olympiad

[10]

Valedictorian

Liviu Rebreanu School, Cluj-Napoca [2008 - 2012]

Internship - Law Office of Iulia David

[December 2018 - November 2019]

The internship implied office work (research, writing legal documents), as well as meetings with clients, being part of legal causes, interacting with different institutions (e.g. notary office, city council, bailiff office, land registry).

Internship at the legal division of the Gilău City Council

[01/08/2018 – 20/08/2020]

The internship implied working in a public institution specialised in the legal department. My job was to draft and create greeting messages, to read and understand legal records, prior complaints, to learn how to file different documents and to understand the way the public administration system works.

Event manager in the hotel industry

Bistro Ballroom [01/05/2016 – 01/05/2020]

City: Cluj- Napoca

Throughout this activity, I developed my concentration skills and enhanced my organisation capabilities, both in formal and informal instances, given the team work that is necessary in such jobs;
I collaborated with different types of people and I had to adapt to each of them, in order to be able to manage their activity and to be able to communicate effectively, so we can achieve successful events;
I learned very specific skills related to the planning and organisation of events, also being able to coordinate and complete my objectives correctly.

Internship - Law Office of Cesărean Cristian

[February 2020 – April 2020]

The internship implied office work (research, writing legal documents), as well as meetings with clients, being part of legal causes, interacting with different institutions (e.g. notary office, city council, public offices).

Intern/Jurist

Costaş, Negru & Asociații - Civil Society Law Firm [01/10/2020 - 01/10/2021]

City: Cluj-Napoca

Country: România

During this internship role, I carried out activities of consultation and application of legal issues in all the main areas of law. I also drafted legal opinions, wrote contracts and projects, reviewed and negotiated contract terms, as well as other related activities.

Lawyer

Costaş, Negru & Asociații - Civil Society Law Firm [01/10/2021 - current]

City: Cluj-Napoca

Country: România

The main activities carried out during this role are: consultation and application of legal issues, legal assistance and representation, drafting legal documents following in-depth research, interpretation and law study, application of any ways and means to practice the right of the defense, according to the law.

LANGUAGE SKILLS

Mother tongue: Romanian

Other languages:

English

LISTENING-B2 READING-B2 WRITING-B2

SPOKEN PRODUCTION-B1 SPOKEN INTERACTION-B1

French

LISTENING-A2 READING-A2 WRITING-A2

SPOKEN PRODUCTION-A2 SPOKEN INTERACTION-A2

Spanish

LISTENING-B1 READING-B1

SPOKEN PRODUCTION-A2 SPOKEN INTERACTION-B1

DIGITAL SKILLS

Web Browsing / Communication systems (Email, Messenger, Skype) / Social Media / Microsoft Word / Microsoft PowerPoint / Microsoft Excel

ORGANISATIONAL AND MANAGEMENT SKILLS

Management

- Forecasting, organisation, leadership skills (capable of being a team player and a good decision maker);
- Great at easily assimilating new information and abilities, good adaptation to different fields, given my experience during my previous job as manager;
- Given my vast professional expertise, I gained experience in working in different fields and I am now able to differentiate between them and be very flexible in my professional life. I have effective communication skills and I am able to manage unexpected circumstances very well. I also have good stress and time management skills.

COMMUNICATION AND INTERPERSONAL SKILLS

Social skills

- Good analytical skills; amazing communication skills, both spoken and in writing;
- Extremely responsible as a result to my previous studies;
- Good leadership skills and always willing to listen and take into consideration my co-workers' opinions, especially by trying to understand their perspective;
- Making decisions following my analytical capabilities and logical reasoning, depending on the requirements, expectations and needs of the people I collaborate with;
- Working great under pressure and with tight deadlines;
- Punctuality;
- Perseverance;
- Very reliable and able to carry out my tasks with great quality.

DRIVING LICENCE

Driving Licence: B